

**Thomas Memorial Library Board of Trustees**  
**Minutes of Meeting: Thursday, November 20, 2014 at 6:30 pm**

**In Attendance:**

Ken Piper, *Chair*  
Julia Bassett Schwerin, *Secretary*  
Gil Brennan, Martha Palmer *Trustees*  
Patty Grennon, *Town Council Liason*  
Jay Scherma, *Library Director*

**Absent:**

Judith McManamy, Ruth Anne Haley, Lee Rutty

- Call to order: 6:35
  - Approval of Meeting Minutes: November 20, 2014
    - Minutes approved unanimously
  - Library Director's Report – November 2014
    - New Electronic Usage section covering monthly usage of OverDrive and Transparent Languages
    - Moving process Jan 5 – 12 with “What To Expect” newsletter
    - Cape has reciprocal agreement with Scarborough although they have fines
    - Handicapped services limited month of January
  - Old business
    - Library building committee reports final finishes, security systems, etc. chosen
  - New Business
    - Foundation raised \$680k of \$700 and expects to be done fundraising soon
    - Subcommittee to meet when interim library stabilized
  - Confirmation of next meeting: Thursday, January 15, 2015 @ 6:30 P.M.
  - Adjournment: 7:45
- 

**Citizen Participation at Meetings & Workshops**

**TMLBoT Meetings and workshops:** The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15

minutes. If there are more speakers than the time available, the Chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Board of Trustees begins its discussions.

DRAFT